

Richland County Recreation Commission
Regular Call Meeting Minutes
Monday, May 18, 2009
6:00 P.M.

Commissioners in Attendance:

Delano Boulware, Chairman
Wilbert Lewis, Vice Chairman
Rev. Charles Epps, Commissioner
J. Marie Green, Commissioner
G. Todd Weiss, Commissioner

RCRC Staff:

Bob Redfern
Cornelia Watts
LaTash Adams
Cynthia Robinson
Leigh Cheatham
Charlene Lyles
Tiyana White
Ronnie Kinnett
Anthony Cooper
Robert Hickman
Steven Tindal
Shirley McMillian
Della McCollough

Others:

James Bridgett, Consultant
Kevin Garrison, Attorney Robinson McFadden & Moore, PC

1. **Call to Order**
Chairman Boulware called meeting to order at 6:02. Chairman Boulware thanked Vice Chairman Lewis for conducting the meeting on April 27, 2009 and also thanked Bob Redfern for organizing the meeting in his absence.
2. **Adoption of the Agenda: (Action)**
Motion made by Commissioner Lewis, second by Commissioner Green to move item number ten (New Business) before Executive Session. Motion approved unanimously by all members present, Boulware, Lewis, Epps, Weiss, and Green.

3. **Approval of Minutes: (Action)**

Motion made by Commissioner Green, second by Commissioner Epps to accept the April 27, 2009 Regular Schedule Meeting Minutes. Motion approved unanimously by all members present, Boulware, Lewis, Epps, Weiss, and Green.

Commissioner Weiss requested changes to be made on the motion to go into Executive Session on April 27, 2009 Meeting. Corrections made were "Commissioner Weiss motion to go into Executive Session for the purpose of discussing a contractual matter.

Commissioner Green requested changes to be made to Item 7 (Recreation Bond Status). The correction made was "Commissioner Green asked what questions came up in reference to the land? Also in the motion in item 8, there was not a second motion added to the minutes. Correction made was "Motion made by Commissioner Mickens, second by Commissioner Green to accept, Bob Redfern's proposal for Linrick Golf Course. Motion approved unanimously by all members present, Lewis, Epps, Mickens, Weiss, Martin, and Green.

4. **Employee Recognition: (Information)**

Mrs. Della McCollough and Mrs. Shirley McMillian were recognized for their commitment, dedication, and positive work for RCRC.

Chairman Boulware stated Mrs. McCollough did an outstanding job with the Potato Festival at the Hopkins Park Adult Activity Center. During the festival, the Chairman had the opportunity to speak with the community and they stated Mrs. McCollough is doing a wonderful job at the Center. Commissioner Green stated she has worked with Mrs. McCollough and appreciates all of her dedication.

Chairman Boulware thanked Shirley McMillian for all she has done at the Piney Grove Community Center. Commissioner Lewis stated he has worked with Mrs. McMillian in the past, and appreciates all she has done for the RCRC.

5. **Public Input: (Information)**

Mr. Clarence Moore, President of Richland County Recreation Foundation, presented a check that has been donated by the Bank of America in the amount of \$5000.00 dollars. The check is for assistance with the after school program at Bluff Road Park.

Melvina Mines, from the Washington Park area, appeared before the Board to inform them the park does not have any handicapped signs visible for the community. She stated this put limitations on her child being able to play at the park. She also stated the park does not have any speed bumps, so there is speeding and heavy traffic in the area. Commissioner Epps asked if the Interim Executive Director could give the residents of Washington Park some information or the status on the parks up coming renovations. Bob stated the property had been leased from the railroad; however the railroad sold the

property. The Commission has returned the property to the rightful owner. Bob stated at this time RCRC is looking for another site for the park. The land that RCRC is looking to purchase is adjacent to the current Washington Park location. However there are some issues with that site: RCRC has to make sure the railroad is clear before they can do anything with the site. Bob insured the members of the Board they are working diligently to get a site for Washington Park. At one point the park was suppose to be turned back over to the owner, however they have extended that to next spring, which will give RCRC throughout the fall to work on the new site for Washington Park. Commissioner Epps also informed the Board that there is another meeting coming up at Zion Pilgrim Baptist Church.

6. Financial Report: (Information)

Bob Redfern gave all members a financial briefing dated May 14, 2009. Bob explained that the document contains three slides along with the overview, the first being the cash flow status, which he indicated that is on target. As always we try to close out with at least 50 percent of the annual funding request in the bank as of June 30th each year, and RCRC is on target to do that. The 10 million dollar bond anticipatory note activity has a cash amount left with the Treasury of Richland County of approximately \$6,106,800.00. Through ten months of our budget, we are currently 77.8 percent spent. We do not have any anticipation that we will not be able to close out the year as planned. Bob pointed out on the third chart, budget to actual summary note that in park improvements in the variance there is a \$180,000.00 short fall and this is due to the PARD expenses and based on that, note that the PARD and park improvements will be funded at 80 percent from PARD so we will get the money back even though it looks like we have overspent. Bob advised all other funding is on track.

There were no questions from the Commissioners on the financial briefing.

Bob Redfern provided an update to Commissioners Green and Mickens about the Budget Ad Hoc Committee. The budget was submitted on time, the day after it was approved. Bob advised that as of May 18, 2009 he had not heard anything back from County Council about where the Cap is and where the Commission fell. County Council is working with the numbers now and Bob insured the Commissioners as soon as he received more information he will get back with both Commissioners Green and Mickens to discuss the next step.

7. Update on RFO for Architectural and Engineering Services: (Information)

Bob indicated the Committee is on track with the A & E Services. Ronnie stated the interviews are scheduled for Wednesday May 20, and Thursday May 21, 2009. Bob informed the Board, the Committee has extended an offer to M B Kahn to sit in on the interview process. Commissioner Epps thanked Anthony Cooper for doing a great job with the A & E process.

8. **Update on RFP for Agency Auditing Services: (Information)**
Bob informed the Board all the auditing bids had been rejected, and re-advertising went out the week of May 10, 2009. Advertising was posted in the State paper on May 16-18, 2009. The document will be available for pick up on May 19, 2009. The conference will be May 28, 2009 at 2:00 PM. The proposal will be due on June 18, 2009; the evaluation of the proposals is June 19, 2009; and the interviews will be conducted on June 19-24, 2009.
9. **New Business or Items for Information:**
- a. Pavement was supposed to start on Wednesday, May 20, 2009 for Garner's Ferry road complex, but due to inclement weather it was not done. Bob stated he is hopeful they will be able to get something done on Wednesday, May 27, 2009. If the weather does not permit the paving on that date, Bob stated he will watch from day to day to insure it will get done. Bob stated two weeks from the date of the paving, invitations will be sent out for the grand opening ceremony. Bob also stated he has asked soccer leagues, and football leagues to participate in the ceremony.
 - b. Free swimming days were started last year at Hopkins Park and Trenholm Road Park by Commissioner Charles Epps. RCRC Free Swimming & Water Safety Days at the Pools will be June 26-28 and August 7-9, 2009. Bob also applauded Mr. Hickman for getting the covers fixed, and pools are now up and ready to go for the summer. Bob reference to an article in the State paper and he wanted to clarify "RCRC didn't manage to get the job done; they did get the job done".
 - c. Bob spoke about Denny Terrace's new exercise area and explained the gym will be open to employees as well as public patrons. This facility should be opened in a few weeks. Bob stated the facility will be a great asset to the employees and the public.
 - d. Chairman Boulware stated documentation for the National Search Process for Executive Director was mailed out to Board Members. He also asked the Commissioners to review for additions to the document.
10. **Executive Session**
Motion made by Commissioner Green, second by Commissioner Weiss, to go into Executive Session to discuss contractual personnel matters related to purchase of bond property. Motion approved unanimously by all members present, Boulware, Lewis, Epps, Weiss, and Green.

Commissioner Weiss excused himself from the meeting at 6:29, due to previous engagement.

Executive Session

Commissioner Green departed Executive Session at 7:56 and did not return.

Commissioner Weiss returned to meeting at 8:03.

Motion made by Commissioner Lewis, second by Commissioner Weiss to come out of Executive Session. Motion approved unanimously by all members present Boulware, Lewis, Epps, and Weiss.

9: 38 Chairman Boulware stated there was no action taken in Executive Session.

11. **Adjourn**

Motion by Commissioner Weiss, second by Commissioner Epps to adjourn meeting. Motion approved unanimously by all members present Boulware, Lewis, Epps, and Weiss. Meeting adjourned at 9:40 P.M



Chairman Delano Boulware