

## Questions Asked at the Construction Management Pre-Submittal Conference – March 23, 2010

**Question 1:** “If you use the front and back of a page is it considered two pages?”

**Yes, it is considered two pages and both will count towards the SOQ 10 page limit.**

**Question 2:** “There are 2 different RFQ numbers; one in the ad and one in the scope of work. Which one is correct?”

**RFQ BP2-32010 is the correct RFQ number that should appear on the submitted bid packet.**

**Question 3:** “Is the pre-submittal meeting attendance mandatory for subcontractors or only for prime consultants?”

**It is only mandatory for the prime consultants.**

**Question 4:** “What does 4.2 of the agenda mean (Objectivity of combined services)?”

**It refers to the idea that whoever is awarded the Construction Management contract must remain objective as the CM may be called upon to consult on the selection of an A/E firm.**

**Question 5:** “If a company is not awarded the Construction Management contract does that disqualify them from bidding on jobs as a subcontractor?”

**No, it does not.**

**Question 6:** “Will there be a list of all potential Phase II projects listed on the agency website?”

**Yes, a list of potential projects will be listed on the agency’s website. However, this list may not be complete and is subject to change based on board approval.**

**\*The project list can include but is not limited to the following:**

- New building construction –Gym, Community Center, Tech Center.
- Site work – Parking, grassing, drainage, utility construction
- Athletic Field construction
- Athletic Field lighting
- Commercial irrigation wells and irrigation systems
- Landscaping
- Walking Trials
- Maintenance support structure
- Office Complex
- Demolition of existing structures to include asbestos abatement.

**Questions 7:** *How much do you anticipate being allocated to this phase?*  
**This particular phase could cost anywhere from \$10 million to \$15 million depending on the projected pricing.**

**Question 8:** *“How was the bid process for Phase I handled?”*  
**Phase II is just a duplication of Phase I. Phase II is being handled the same way as Phase I.**

**Question 9:** *“Is there a projected time frame for starting the projects?”*  
**We would like to start as soon as we have board approval.**

**Question 10:** *“When do you expect board approval?”*  
**We can expect board approval some time between May and July?**

**Question 11:** *“What was the rationale behind separating the projects into phases?”*  
**It was the decision of the board to divide the projects into manageable phases.**

**Question 12:** *“Reference was made to “other forms” in the scope of work. What other forms are you looking for?”*  
**The agency is not looking for any specific forms in addition to what was listed. This simply gives the respondent the option to include any specialized forms that the respondent feels should be included in its submittal.**

**Question 13:** *“Do the letters of reference and resumes count toward the 10 page limit?”*  
**No, they do not.**

**Question 14:** *“Do respondents get extra points for being a small business?”*  
**There is a grading system in place that does take into account small and minority businesses. (Criteria I: Volume of work awarded to certified Minority Business Enterprises and Firms.)**

**Question 15:** *“If you’ve never done a project in Richland County or for the Richland County Recreation Commission are you automatically disqualified for consideration?”*  
**No.**

**Question 16:** *“Is it more favorable if the respondent has worked with the Richland County Recreation Commission in the past?”*  
**Not necessarily. It depends on the person rating the application. A firm with a history working with the agency (RCRC) or who is local, could possibly rate higher than a firm without a working history or a firm from another state.**

**Question 17:** “So is it required that the firm be local?”

**Proximity and knowledge of the projects is a criteria for selection. (Criteria D: Proximity to and knowledge of the locality of the projects...)**

**Question 18:** “So a firm that has worked with RCRC in the past receives a score and one that has not receives a zero?”

**Not necessarily. It depends on the person rating the application.**

**Question 19:** “Will we know the percentage of weight on the scale for each item?”

**No. That information will not be made public.**

**Question 20:** “Do the respondents need to submit proof of liability insurance in the SOQ?”

**No, only the awarded needs to provide proof of necessary insurance.**

**Question 21:** “Will there be an interview process or short list after the grading process is completed?”

**Yes. A short list of potential awardees will be created and from that list, interviews will be scheduled. It is possible that a respondent may be asked to participate in more than one interview. The final decision has to be approved by the board.**

**Question 22:** “What firm is currently providing the Construction Management services for Phase I?”

**M. B. Kahn.**

**Question 23.** “Will the sign-in sheet be posted online?”

**Yes it will.**